

Approved September 2017

EdVisions Cooperative Relicensure Checklist

These are the items you should send the committee:

_____ print out of license found at the MDE website

_____ A Master Records form- filled in with all CEU Certificates being submitted

_____ Clock hours form with each of the CEU Certificates/Evidence being submitted- fill in explanation of CEU when not obvious on certificate/transcript.

_____ 125 total hours

_____ 2 hours Reading

_____ 2 hours Accommodations, Modification and Adaptation (Standards)

_____ 2 hours Positive Behavior Interventions

_____ 2 hours mental health, one each in two specific areas (1. Key warning signs 2. Suicide prevention)

_____ 2 hours Technology training

_____ 15 hours in licensure area **OR** 30 hours in licensure area

_____ 15 hours in TPP and PBL training (if not 30 hours in licensure area)

_____ Reflective Statement

_____ Payment to Cooperative if not a member or from a member school

_____ Payment to Cooperative if re- licensure requested at non-regular meeting time

_____ I have _____ hours listed on the MDE website from a previous school site.