

Approved September 2019

EdVisions Cooperative Relicensure Checklist

These are the items you should send the committee:

_____ print out of license found at the MDE website

_____ A Master Records form- filled in with all CEU Certificates being submitted

_____ Clock hours form with each of the CEU Certificates/Evidence being submitted- fill in explanation of CEU when not obvious on certificate/transcript.

_____ 125 total hours

_____ 2 hours ***Further reading preparation***

_____ 2 hours ***Positive behavior intervention strategies***

_____ 2 hours ***Key warning signs of early-onset mental illness in children and adolescents, including a minimum of one hour of suicide prevention***

_____ 2 hours ***Cultural Competency***

_____ 15 hours in licensure area **OR** 30 hours in licensure area

_____ 15 hours in TPP and PBL training (if not 30 hours in licensure area)

_____ Reflective Statement (Indication of instructor growth in ***English Language Learner Instruction***)

_____ Payment to Cooperative if not a member or from a member school

_____ Payment to Cooperative if re- licensure requested at non-regular meeting time

_____ I have _____ hours listed on the MDE website from a previous school site.